

SHORTCUTS ETC

CTRL + A = SELECT ALL
 C = COPY
 X = CUT
 V = PASTE
 D = DESELECT
 S = SAVE
 T = TRANSFORM

CLICK ON IMAGE = ZOOM IN
ALT+ CLICK= ZOOM OUT

To make a New folder:

RightClick where you want the folder > New > Folder

To Rename a folder:

RightClick on the folder > Rename.

To Show MyComputer on desktop:

Start button > RightClick on Computer/MyComputer > show on desktop.

To show FileNameExtensions:

Start button > ControlPanel > FolderOptions > click 'View' tab > tick in the box

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To make a PhotoMontage:

Open new Photoshop (PSD) file (1024x768?)

Drag an image into editor.

CTRL+T = Transform

Hold down ALT+SHIFT and resize with corner handles.

Edit > Stroke for border, select border colour & width, then click Ok.

Repeat for (2?) Other images.

If required, select marquee tool, then RightClick & 'feather' to give faded effect.

HEXADECIMAL = RRGGBB (RGB)

Steve Smyth 19-08-09
stevesmyth@uku.co.uk